



The Saint Louis Science Center's James S. McDonnell Planetarium Special Lighting Requests Policy

The Saint Louis Science Center's James S. McDonnell Planetarium is one of the nation's leading space education facilities. Since its opening in 1963, the structure stands out as an icon in St. Louis, igniting and sustaining lifelong science and technology learning.

The James S. McDonnell Planetarium is illuminated nightly for all to enjoy. This illumination has helped raise awareness for charities and causes through special illumination requests. The Saint Louis Science Center administers all special color illumination requests within the Saint Louis Science Center's James S. McDonnell Planetarium policy and current guidelines.

Eligibility

In addition to illuminations for annual holidays, signature dates and other significant occasions as determined by Saint Louis Science Center, the Saint Louis Science Center accepts requests from nondenominational, non-political registered or not for profit charities. The request must be significant to the cause. Please note that Color Illumination requests cannot be considered for:

- Commercial Requests
- Personal Occasions
- Religious or Political Events or Observations

Illumination requests are limited to one night between the hours of dusk and dawn subject to seasonal times.

How to Apply

All requests must be:

- Received in writing by full completion of the Planetarium Special Illumination Application available online at <http://www.slsc.org/Planetarium-Illumination-Request>.
- Completed and signed by a management representative of the official organization making the request; and
- Received by SLSC at least 30 days in advance of the illumination date requested.

A special illumination is at the sole discretion of the President and CEO and Managing Director of Marketing and Communications and not subject to appeals or negotiation. All requests will be evaluated based on meeting the above-mentioned guidelines as well as:

- How the request fits within our mission of igniting and sustaining lifelong science and technology learning
- The nature of the cause
- History and background of the organization, cause or event
- How the lighting will be used to benefit the cause or event
- How the Saint Louis Science Center's James S. McDonnell Planetarium iconic image will be related to the event

Applicants will receive a written response stating whether or not the request has been approved. Due to the high volume of applications, all requests may not be accommodated. The Saint Louis Science Center reserves the right to acknowledge two requests during the same time period if two illumination request are received for the same color on the same night. The Saint Louis Science Center wishes to stress that if an application is declined, it is not a reflection of the merits or importance of any requests.

Additional Information

If request is granted:

- All media advisories and press releases must be submitted to the Managing Director of Marketing and Communications for approval prior to distribution.
- If the organization plans to appoint commercial photographers, invite media or organize an event within The Saint Louis Science Center's James S. McDonnell Planetarium, additional rules and permits may apply.

For information about associated permit applications, policies and guidelines please visit the following website <http://www.slsc.org/media-room>.

*Subject to change