

Info for your group's visit

Thank you for choosing to visit the Saint Louis Science Center. See the following for more information about what to expect for your group's visit:

Before You Arrive

- **Reservation Changes**

Groups must make reservations before arrival. Additional tickets may be purchased at the group rate as long as tickets remain available. However, refunds or reductions in your group number can only be accommodated until 10 days prior to your visit. The Saint Louis Science Center reserves the right to determine the course of action for guests with incorrectly dated/timed tickets and/or visiting parties that do not have the correct number of General Admission Tickets for all members of the party.

- **Payment**

Full payment for your reservation (including any paid activities or reserved food and beverage) is due 10 days prior to arrival. Payment can be made with a major credit card or check. **Once purchased, tickets are a final sale with no refunds.** If you anticipate needing additional time for payment, let us know immediately, as unpaid reservations may be canceled.

- **Lunches**

At this time, the Science Center does not allow outside food. Groups are welcome to eat outside the Science Center. **Re-entry is not guaranteed.** If you would like to order food through the Science Center, we will be able to reserve private indoor lunch space. Please inquire about lunch options when making a reservation.

- **Chaperones & Gallery Age Requirements**

The Saint Louis Science Center will act in accordance of the safety guidelines regarding the COVID pandemic. Larger groups must be broken into smaller groups of 6 each with 5 students for every 1 chaperone. Chaperones must stay in their smaller groups for the duration of their visit to allow for social distancing. For their active supervision, required chaperones receive free or discounted admission to many ticketed activities. Each chaperone should read the included **Group Policies Acknowledgement Form**. (Some galleries may have different chaperone ratios and age requirements. Visit slsc.org/groups for more information.)

When You Arrive

- **Parking**

For groups arriving by bus or shuttle, please unload and pick up in the bus lane just south of the Oakland Building entrance (located at 5050 Oakland Avenue). At this time, entry will only be granted through the Oakland Entrance; **the Planetarium parking lot and bus parking areas are closed.** Free bus parking available on a first-come, first-served basis along Oakland Ave. If arriving by car, paid parking is available in the Science Center's main lot.

- **Check-In**

To start your visit, please send one representative to check in at the box office in the lobby of the Oakland Building. A Guest Services representative will be outside to greet your group. School and youth group leaders will need to **pick up chaperone stickers for the adults**, as well as turn in a single signed copy of the **Group Policies Acknowledgement Form**.

Group Policies Acknowledgment Form

The Saint Louis Science Center encourages visiting groups to discover the Science Center's exhibits and programs with the following requirements in mind:

- Adult chaperones are responsible for group members and **must actively supervise their group members at all times.**
- Adult chaperones must wear the chaperone stickers provided at check-in. Extra stickers are available at the Guest Services Information Desk.
- Heelys shoes, Jetts, hoverboards, and other non-required personal transportation devices are not to be used in the building.
- The Science Center is smoke-free. E-cigarettes and vaporizers are prohibited.
- We encourage every guest to enjoy our exhibits and attractions. Please handle exhibits with care and be courteous to other visitors. **Chaperones will be contacted if members of their group are being disruptive.**

In addition to the above requirements, the following additional requirements are in place as of Summer 2021:

- **All guests ages 5 and up are required to wear a mask regardless of vaccination status.**
- Walk in entry cannot be guaranteed.
- Groups with 30 guests or less may reserve tickets to visit. Groups larger than 30 may be allowed entry at the discretion of the Science Center.
- Guests are required to stay in pods of 6, including both children and chaperones. We recommend one chaperone for every five children.
- At this time, the **Science Center does not allow any outside food.** Groups are welcome to eat outside the Science Center. **Re-entry is not guaranteed.** Please discuss options when booking your visit.

Any groups being consistently unruly or failing to abide by these policies will be asked to leave and no refunds will be given.

The Saint Louis Science Center wants your group to have an amazing and unforgettable experience. Please contact us with any questions. For additional information, please visit slsc.org/groups. By signing this form, you agree to adhere to the Group Behavior Requirements.

Print _____

Date _____

Signature _____